



BUSINESS ASSOCIATE DECLARATION OF UNDERTAKING

NGC Energy Sdn Bhd (“**NGCE**”) is committed to conduct our business with integrity and in compliance with the Malaysia Anti-Corruption Commission Act 2009 and we expect that business associate (person/ entity) has, or plans to establish some form of business relationship with NGCE will comply with the relevant parts of NGCE Anti-Bribery, Corruption & Fraud Policy and NGCE Anti-Bribery & Corruption Manual when conducting business with or on behalf of NGCE.

In view of the above, we require all our business associates to execute the below Declaration of Undertaking on compliance with the requirements enclosed together with this form. Kindly sign the declaration at the bottom of this letter and return this form to us.

-----Declaration of Undertaking-----

I/ We on behalf of _____(Company Registration No. _____)
 (“**Business Associate**”) hereby confirm that I/we have been provided with the NGCE Anti Bribery, Corruption & Fraud Policy and Anti-Bribery & Corruption Manual and have read and understood the contents therein. I/We hereby undertake to comply with NGCE Anti-Bribery, Corruption & Fraud Policy and Anti-Bribery & Corruption Manual.

Additionally, I/We have read, understood, agree and undertake on below requirements:

- (a) The Business Associate and its directors, officers; employees and related parties are in compliance with all applicable laws, statutes, regulations and codes including those relating to anti-bribery and corruption matters (“**Relevant Laws**”).
- (b) From the Business Associate’s company records and publicly available information, neither the Business Associate nor any of its directors, officers or employees who may be involved in the Business Transaction(s) has been convicted of any offence involving bribery or corruption or fraud; nor, to the best of the Business Associate’s knowledge, is any such person the subject of any investigation, inquiry or enforcement proceedings by any governmental, administrative or regulatory body regarding any offence or alleged offence under the Relevant Laws; and
- (c) The Business Associate will not, either directly or indirectly, promise, offer or give any bribe or improper advantage (whether financial or otherwise) to any person in NGCE or any other person representing NGCE, as an inducement, incentive, reward, gift or bonus to be selected and/ or for any other purpose connected to the Business Transaction(s);
- (d) The Business Associate will not, either directly or indirectly, promise, offer or give any bribe or improper advantage (whether financial or otherwise) to any government official or private person so as to obtain or retain a business advantage on behalf of NGCE during the carrying out of the Business Transaction(s); and



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- (e) The Business Associate will maintain adequate internal controls and procedures to ensure that all transactions with NGCE are accurately recorded and reported in its books and records to reflect truly the activities to which they pertain such as the purpose of each transaction and to whom it was made or from whom it was received.
- (f) If contraventions or investigations of the type described in items (b), (c) and (d) above have occurred, the Business Associate will forthwith notify in writing and supply full details of them to NGCE.
- (g) In the event that the Business Associate, its directors, officers or employees is in breach of any of the above declarations and undertakings, action will be taken by NGCE which may lead to termination without any liability whatsoever on the part of NGCE to the Business Associate and/ or its director, officers or employees, without prejudice to any other rights or remedies NGCE may have or any other appropriate action which NGCE may seek under the terms of the applicable tender/ contract or applicable laws and regulations.

For and on behalf of the Business Associate,

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Name of Company Director (or equivalent)	:	
NRIC / Passport No	:	
Designation	:	
Company Name	:	
Date	:	